



RAYMOND M. MUNA
Chairperson, CSC

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
CIVIL SERVICE COMMISSION
OFFICE OF PERSONNEL MANAGEMENT

P.O. BOX 5153 CHR, SAIPAN, MP 96950-5153
CSC TEL NO: (670) 233-1606 | FAX NO: (670) 233-4096
OPM TEL. NO: (670) 234-6925 / 6958 / 8036 | FAX NO. (670) 234-1013
CSC website: <http://www.cnmisc.net> | OPM website: <http://www.cnmiopm.net>



FRANCES TORRES-SALAS
Director of Personnel

EXAMINATION ANNOUNCEMENT: T23-012

OPENING DATE: 05/19/2023

CLOSING DATE: 06/02/2023

This examination is for the purpose of developing an open competitive and Promotional Eligible List. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and national as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: FIREFIGHTER I

PL 08/01

\$ 816.12 B/W - \$ 21,219.07 P/A

LOCATION AND DIVISION: Department of Fire and EMS, Tinian

DUTIES:

Operates all firefighting apparatus and equipment. Extinguishes all types of fire in the minimum time possible. Makes forcible entries into buildings, motor vehicles, under emergency conditions for the purpose of extinguishing fires, effecting rescues, or providing emergency first aid. Performs preventive maintenance on firefighting apparatus and equipment, tests, refills, installs, and maintain fire extinguisher. Tests, refills, installs, and maintain fire extinguishers. Administers first aid and basic life support to the sick and injured. Must attend classes in firefighting, basic life support, and first responder refresher trainings. Must maintain CPR healthcare Provider certification annually and First Responder certification every two years. Performs routine and special maintenance duties for the fire station and grounds. Maintains superior physical strength, agility and stamina to carry out land and sea rescue duties during inclement weather or other potentially risky conditions. Undergoes quarterly physical fitness testing. Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from High School or equivalent education program and completion of the CNMI Fire Academy; *or Completion of a Fire Academy Program that is accredited through any college, university or municipal program in the United States or its Territories*; or two (2) years of professional firefighting or EMT (certified as EMT-Basic or higher) experience in the United States or its Territories. Copy of Diploma, or Official Transcript and Criminal Record must be attached to the application.

CONDITION REQUIREMENT:

This position is "COVERED" Is eligible to receive overtime payment for overtime hours performance pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR&R), and the Fair Labor Standard Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate **FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management
Spring Plaza, Gualo Rai
Saipan, MP 96950

Office of Personnel Management
Antonio C. Atalig Public Library Bldg.
Office of the Mayor, Tatachog
Rota, MP 96951

Office of Personnel Management
San Jose Village
Tinian, MP 96952