

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

**CIVIL SERVICE COMMISSION
OFFICE OF PERSONNEL MANAGEMENT**

P.O. BOX 5153 CHRB, SAIPAN, MP 96950-5153

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CSC website: <http://www.cnmiscsc.net> | OPM website: <http://www.cnmiopm.net>



JAKE MARATITA
Chairperson, CSC



FRANCES T. TORRES-SALAS
Director of Personnel

EXAMINATION ANNOUNCEMENT NO: 22-039

OPENING DATE: 02/28/22

CLOSING DATE: 02/28/23

REANNOUNCEMENT (21-154)

****CONTINUOUS****

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Surveyor (2 positions)

**Ungraded
\$1,153.85 B/W - \$30,000.00 P/A**

The salary given will be determined by the qualification of the appointee.

**LOCATION: Office of the Governor, Saipan
Infrastructure & Recovery Program**

DUTIES

Assists in survey work; set up survey equipment; assists in locating center and property lines, getting grade stakes and other markers and reference points. Clears brushes, weeds and other obstacles from the lines of the survey. Checks results of surveys for accuracy and completeness. Checks and reviews for approval survey works prepared for IRP by government and/or private surveying and mapping company. Conduct preliminary and basic field survey work such as: a) locating boundary monuments and retracements, b) As-built and other basic surface relief features of sites, c) preparation procedures to perform basic field survey work (sets up instruments and measures angles and distances, selects and sets triangulation points, etc.). Computes lot data involving curves, coordinates, closure and areas. Develop maps and other official survey records and plotting thereon. Performs other related duties as assigned.

MINIMUM QUALIFICATION REQUIREMENT:

Graduation from high school or equivalent education program plus three (3) years of experience in the related field. Copy of Diploma or Official Transcript and Criminal Record must be attached to the application

CONDITIONAL REQUIREMENTS:

This position is "**COVERED**"; Is eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR&R) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management
Springs Plaza, Gualo Rai
Saipan, MP 96950

Office of Personnel Management
Antonio C. Atalig Public Library Bldg.
Office of the Mayor, Tatchog
Rota, MP 96951

Office of Personnel Management
San Jose Village
Tinian, MP 96952