



ISIDRO K. SEMAN  
Director of Personnel

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS  
**CIVIL SERVICE COMMISSION**  
**OFFICE OF PERSONNEL MANAGEMENT**  
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HERMAN "HR" DLGUERRERO  
Chairman, CSC

**EXAMINATION ANNOUNCEMENT NO: 18-158**  
**OPENING DATE: 08/17/18**  
**CLOSING DATE: 08/31/18**

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

**POSITION AND SALARY: Coastal Resources Planner**

**Ungraded**  
**\$28,000.00-\$32,000.00 P/A**

The salary given will be determined by the qualification of the appointee.

**LOCATION: Office of the Governor, SAIPAN**  
**Coastal Resources Management**

**DUTIES:**

Participates in grant writing efforts within the Planning Section. Assists in the development of plans and projects that meet both local and federal wet land standards for wetland protection. Works with project and section managers to develop plans and strategies to implement the CZMA program in the CNMI. Assists in the preparation of annual and semi-annual progress reports. Coordinates DCRM Planning activities with relevant CNMI, regional, and federal partners. Interacts with stakeholders and the general public through formal and informal presentations, meetings, surveys, etc. Assists with review and comments on permit applications with regard to impact on wetlands, coastal hazards public access, marine debris, special management planning, ocean resources, cumulative and secondary impacts, climate change, energy and government facility siting, and aquaculture. Monitors, tracks and evaluates implementation of assigned projects within the oversight of the planning section. Assists with BECQ-DCRM led activities and other education/outreach programs in the NMI, as requested. Participates in the Climate Change adaptation planning and strategy development within DCRM, in coordination with relevant stakeholders. Manages DCRM's shoreline monitoring program: train volunteers and interns, lead fieldwork activities, and ensure quality data collection, storage, and interpretation. Assists in a range of field work activities. Performs other related duties as assigned by the Director.

**QUALIFICATION REQUIREMENTS:**

Graduation from an accredited college or university with a Bachelor of Arts or Science Degree in Natural Resources Management, Environmental Science, Environmental Studies or any STEM degree or similar plus a minimum of two (2) years of professional experience in work relevant to this position such as: natural resources or environmental planning or coordination, community watershed planning, watershed assessment, or nonpoint pollution program implementation. Copy of degree or official transcript and police clearance must be attached to the application.

**CONDITIONAL REQUIREMENTS:** This position is "**COVERED**"; Is eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R), Part I.7C of the Excepted Service Regulation (ESR) and the Fair Labor Standards Act (FLSA).

**NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Personnel Management	Office of Personnel Management	Office of Personnel Management
Springs Plaza, Gualo Rai	Songsong Village	San Jose Village
Saipan, MP 96950	Rota, MP 96951	Tinian, MP 96952