



ISIDRO K. SEMAN
Director of Personnel

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
CIVIL SERVICE COMMISSION
OFFICE OF PERSONNEL MANAGEMENT
P.O. BOX 5153 CHRB, SAIPAN, MP 96950-5153
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HERMAN "HR" DLGUERRERO
Chairman, CSC

EXAMINATION ANNOUNCEMENT NO: 18-128
OPENING DATE: 06/29/18
CLOSING DATE: 07/13/18

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Laborer I

PL 01/01-01/02
\$15,080.00 - \$15,834.00 P/A

The salary given will be determined by the qualification of the appointee.

LOCATION: Department of Lands & Natural Resources, Saipan
Division of Parks & Recreation

DUTIES:

Operates bush cutter, push mower, riding mower, pruner and blower at assigned parks and recreation tourist sites. Collect trash and debris to ensure that the sites are litter free at all times. Trim all edges around sidewalks, flowers beds and walls. Prunes shrubs and trees to shape and improve growth or remove damages leaves, branches or twigs. Sprays lawn, shrubs and trees with fertilizer, herbicides and insecticides. Rakes and bags leaves and other debris. Cleans grounds and removes litter. Plants grass, flower, and tree shrubs. Waters lawn and shrubs. Cleans out drainage ditches and culverts. Sharpen tools such as weed cutter, edging tools and shears. Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

Completion of 8th grade education. No work experience required. Police clearance must be attached to the application.

CONDITIONAL REQUIREMENTS:

This position is "**COVERED**"; Is eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R), Part I.7C of the Excepted Service Regulation (ESR) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management	Office of Personnel Management	Office of Personnel Management
Springs Plaza, Gualo Rai	Songsong Village	San Jose Village
Saipan, MP 96950	Rota, MP 96951	Tinian, MP 96952